

RULES AND CONDITIONS OF ENTRY

1. We invite photographers Worldwide to enter up to 8 prints, 4 colour and 4 monochrome, made by any photographic process

2. This exhibition is PRINT ONLY.

However in order to ensure accuracy of reproduction of any accepted images on our website, in the catalogue and in our CD slideshow, and to assist in speeding up the process of notification of results and publication of the Exhibition, we ask that a digital file accompanies your entry.

- We assume that most pictures these days are captured digitally if however your images were film captured then please indicate on your entry form that no digital files are available.
- On-line entry allows you to upload your digital file directly to our system whilst any manual entry may be accompanied by a CD containing your digital files.
- YOU CAN ENTER ONLINE or MANUALLY WITH OR WITHOUT DIGITAL FILES however If a digital file is not provided, and your print is selected we cannot guarantee that it will be included in the catalogue, on the website or on the CD.
- The digital file will not be used in the selection of the exhibition only the print will be viewed

3. DIGITAL FILES

Your digital image files MUST be submitted as follows:

- Jpeg, Tiff or PNG file format (8-bit).
- Be sized to 1400 x 1050 dpi. and a resolution of 300ppi
- No fancy borders or added background whatsoever, a thin outline border around the image is acceptable.
- Named with the title of the printed image ALL IN CAPITALS.
 - The title must be exactly the same as you intend to enter on your entry form. e.g. 1.THE LEANING TOWER.
 - The name of the digital file that you submit which must be the same as the sequence number and title on the rear of the printed image.
 - We will not edit your digital image file names and so whatever is the name of your file will be the published text in the catalogue and anywhere else that the image is displayed or referred to. Please check the name of your saved file to make sure that it does not include any information other than the title.

4. **ENTRY** - May be online or manual

However online entry is our preferred method as it assists us to serve you better (SEE ALSO ENTRY FEES)

For those entrants who are unable to enter online a Manual Form is available for download and the entry should be accompanied by a CD containing your digital files. If you do not have digital files available then you should mark the entry form appropriately.

- Each entrant should complete an entry form either using the online system or the manual entry form.
- A copy of the online or manual entry form **MUST** be included with the prints.

5. PRINTS

- Entries from the UK may be mounted or un-mounted
- Entries from Overseas should be un-mounted.
- Mounts must be exactly 40 x 50cm (NOT 20 x 16 inches) to fit our frames.
- Mounted prints thicker than 3mm may not be exhibited.
- Un-mounted prints must be printed centrally on A3 (29.7 X 42 cm) paper or be attached centrally to a piece of A3 paper.

Prints must carry on the back:

- The entrant's name and address
- The number and title of the print, as it appears on the entry form
- Additionally, for group entries (i.e. more than one entry in a packet), the group organiser's name and address)

6. ENTRY FEES

On-line - these are payable via PAYPAL either using your PAYPAL account or credit card and are in Pounds Sterling (£) only

	Entry Fee	Return postage & re-packing *
UK	£10 (one class) £15 (two classes)	£8 up to a maximum weight of 2kg
Rest of World	£10 (one class) £15 (two classes)	€20 or US\$25 up to a maximum weight of 2kg

Manual entry - these may be made by Cheque (drawn on UK bank only) payable to 'The London Salon of Photography' or Cash and should be sent with your entry form and prints.

Overseas cheques or money-orders are not acceptable please send cash or enter on-line

	Entry Fee	Return postage & re-packing *
UK	£12 (one class) £18 (two classes)	£8 up to a maximum weight of 2kg
Rest of World	£12 €15 or US\$20 (one sections) £18 €23 or US\$30 (two sections)	£15 €20 or US\$25 up to a maximum weight 2kg

Entries received without payment of an entry fee will not be judged or returned and no catalogue will be sent.

*** Return postage & re-packing is not applicable if you opt to have your prints destroyed. You may also arrange to collect your prints from the postal address or from Smethwick Photographic Society**

7. PACKAGING & POSTING

- Prints should be packed flat (NOT in rolls). We will return them in the original packing, which should be suitable for re-posting.
- Overseas packets must not exceed 2 kg and must carry the printed address label and be marked Photographs for Exhibition and Return to Sender - No Commercial Value.
- Packets from countries not in the EU must carry green customs forms CN22.

All prints should be posted to the address below with your either a 'Manual Entry' form and fee or a copy of your on-line entry form.

8. CLOSING DATE

- Any prints, not received by the date stated on the website will not be entered into the Exhibition and any entry fees paid, less any return postage, will be refunded

9. CATALOGUE

- We will send to each paid-up entrant one colour catalogue. Further catalogues may be ordered and paid for using either the on-line or manual form

10. RESULTS

- All entrants will receive their results either by e-mail or post and full results will be available on our website shortly after the selection.

11. COPYRIGHT

- Copyright of images remains with the author but we reserve the right to reproduce without payment any print in connection with the exhibition.

12. CARE & RESPONSIBILITY

- Every care will be taken of work submitted but we cannot accept responsibility for any damage or loss however caused. Entrants are deemed to accept all the conditions of entry.

13. MEMBERS OF THE LONDON SALON

- Members of the London Salon are not eligible for medals.

14. ONLINE & MANUAL ENTRY QUERIES

- Please send an email to: admin@thelondonsalon.org